



GOVERNMENT OF ASSAM
OFFICE OF THE PRINCIPAL SILCHAR POLYTECHNIC::MEHERPUR
CACHAR::: ASSAM,PIN-788015

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Web site: www.silcharpolytechnic.ac.in

Memo No. PTS. Gen-14A/AICTE/CAFES/26/4847

Date : 07.09.2026 .

NOTICE INVITING EXPRESSION OF INTEREST (EOI)

For Empanelment of Vendors/Suppliers for Supply of Books for Hostel Library under AICTE CAFES Schemes.

Silchar Polytechnic Invites Expression of Interest (EOI)/Tender from reputed and established Book Vendors/Suppliers/Publishers for empanelment for the supply of books for the newly established Hostel Library under AICTE CAFES Schemes in the campus of Silchar Polytechnic.

The requirement of books, including title shall be as specified in **Annexure-I** attached to this notice. Interested and eligible vendors/suppliers are requested to submit their applications along with the required supporting documents and quotation/discount details in the prescribed format.

1. Scope of Supply: The selected vendor(s) shall be required to supply books as per the requirement of the Hostel Library of Silchar Polytechnic. The detailed Book Requirement List is enclosed as **Annexure-I** and shall form an integral part of this Notice.

2. Eligibility Criteria: The bidder/vendor should fulfil the following minimum requirements:

- A. The vendor should be a registered and established book dealer/supplier/publisher having experience in the supply of books to 3 No's educational institutions.
- B. Valid GST/PAN Card.
- C. Valid Trade Licence or Registration Certificate.
- D. The vendor shall submit documentary evidence of previous experience in supplying books to educational institutions/Government institutions/Polytechnics/Universities/Colleges or other reputed organization
- E. Copies of Income Tax Returns for the required preceding financial years may be submitted as evidence of financial standing.
- F. The vendor shall provide details of at least three previous institutional clients.
- G. The vendor must have adequate capability to supply the required books within the stipulated delivery period.
- H. The vendor should not have been blacklisted/debarred by any Government Department, Government Institution, University or other competent authority.

3. Documents to be Submitted: The following documents shall be enclosed with the application:

- (i) Valid Trade Licence/Registration Certificate.
- (ii) Firm/Company Registration Certificate.
- (iii) PAN Card/GST Registration Certificate.
- (iv) Details of previous experience in supply of books.
- (v) Income Tax Return/financial documents.
- (vi) Bank account details, including Account Number and IFSC.
- (vii) Details of three institutional clients/references.
- (viii) Duly filled and signed Vendor Application Form.
- (ix) Declaration regarding non-blacklisting/debarment.
- (x) The application processing fee of Rs. 1000/- (**Non-Refundable**) and the Security deposit of Rs. 10,000 (**Refundable**) must be submitted along with the application by demand draft in favour of the Principal, Silchar Polytechnic, Meherpur, Silchar. Payable at Meherpur, Silchar.



4. Books to be Supplied:

- A. Only original publisher's editions/latest available editions shall be supplied unless otherwise specifically permitted.
- B. Low-priced editions, student editions, Indian reprints, special editions or other editions shall not be supplied unless specifically accepted/ordered by Silchar Polytechnic.
- C. Books supplied must be new, unused and free from manufacturing/printing defects.
- D. The vendor shall ensure that the title, author, publisher, edition, ISBN and other bibliographical details correspond with the requirement specified in Annexure-I.
- E. Complimentary/free copies shall not be treated as a substitute for books ordered by the Polytechnic.
- F. Discount: The vendor shall clearly indicate the institutional discount offered on the publisher's catalogue/printed price.

The final payable amount shall be calculated after applying the accepted discount and applicable taxes, as per Government rules.

5. Delivery:

- A. Books shall be delivered at: Silchar Polytechnic, Meherpur, Silchar, Cachar, Assam.
- B. The entire cost of transportation, packing, forwarding and delivery shall be borne by the supplier.
- C. The vendor shall supply the ordered books within the delivery period specified in the Purchase Order.
- D. The supplier shall intimate the Polytechnic promptly if any ordered title is unavailable or cannot be supplied.
- E. Part supply may be permitted only with the approval of the Polytechnic.

6. Inspection and Replacement:

- A. All books shall be subject to verification/inspection by the authorized officer/Library Committee of Silchar Polytechnic.
- B. Books found defective, damaged, wrongly supplied or not conforming to the approved requirement shall be replaced by the supplier at no additional cost.
- C. The Polytechnic reserves the right to reject books that do not conform to the specifications/order.

7. Price and Payment:

- A. The quoted price shall clearly indicate the publisher's price, discount, applicable GST and final net payable price.
- B. Payment shall be made through the prescribed banking/PFMS procedure after satisfactory receipt, verification and acceptance of the books and submission of the required bill/invoice and supporting documents.
- C. No advance payment shall ordinarily be made unless specifically approved by the competent authority.
- D. The vendor shall submit proper tax invoice/bill along with the supplied books.

8. Validity of Offer: The quoted rates/discount offered by the vendor shall remain valid for the period specified in the tender/quotation or Purchase Order.



9. General Terms and Conditions:

- A. Submission of EOI/quotation does not guarantee placement of any Purchase Order.
- B. Purchase Orders shall be issued only according to the actual requirement of Silchar Polytechnic and subject to availability of funds and approval of the competent authority.
- D. Silchar Polytechnic reserves the right to accept or reject any or all offers, wholly or partially, without assigning any reason.
- E. The Polytechnic may seek clarification or additional documents from any bidder, wherever considered necessary.
- F. The vendor shall comply with all applicable Government procurement rules and instructions.
- G. Any attempt to submit false, misleading or forged documents may result in rejection of the offer and appropriate action as per applicable rules.
- H. The competent authority reserves the right to modify, extend, cancel or withdraw this notice at any stage without assigning any reason.
- I. Any dispute arising out of the procurement process shall be subject to the jurisdiction of the competent authority/court having jurisdiction over Silchar, Assam.

10. Submission of Application: The completed application along with all supporting documents and the financial/discount quotation shall be submitted in a sealed envelope superscribed:

“EOI/TENDER FOR SUPPLY OF BOOKS FOR HOSTEL LIBRARY – SILCHAR POLYTECHNIC”

The sealed envelope should be submitted to:

**The Principal
Silchar Polytechnic
Meherpur, Silchar, Cachar, Assam – 788015.**

**Last Date of Submission: 28th Sept. 2026, Time: 03:30 PM.
Date and Time of Opening: 30th Sept 2026, Time: 03:30 PM.
Venue: Office of the Principal, Silchar Polytechnic.**

For any clarification, vendors may contact the office of the undersigned during office hours.

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**Principal
Silchar Polytechnic
Meherpur, Silchar, Assam.**
**(Dr. Sanjib Singha)
Principal Ue,
Silchar Polytechnic, Meherpur**

ANNEXURE-I

Book requirement list: The detailed list of books required for setting up the Hostel Library of Silchar Polytechnic shall be attached herewith.

Sl No	Book Name	Author/Writer	Publisher
1	Interview in civil engineering	Kumar	Khanna
2	Strenght of Materials	Chakraborty	Katson
3	Building drawing	Shah	Mgh
4	Irrigation engineering	Sahasrabudhe	Katson
5	Laboratory mannual on testing of enginnering materials		Sood
6	Solid waste Management	Bhatia	Misra book
7	Solid waste Management	Khan	Cbs
8	Concrete Technology	Aminul Islam Laskar	Narosa
9	Highway engineering	Khanna	Neem chand
10	Installation servicing and maintenance	Bhattacharjee	S chand
11	A textbook of automobile engineering	Gupta	S chand
12	Steam turbine with millier diagram	G K PUBLICATION	GKB
13	A textbook of engineering Drtawing	Gupta	S chand
14	Machine Drawing	Bhatt	Charoter
15	Nucclear power development in India over the last seven decade true story	Ranganathan	
16	Industrial management	Mukesh Goel	Norton
17	Accountancy Financial accounting pt 1 & 2 class 11		Ncert
18	Automatic control system	B C Kuo wiley	
19	Electronic communication	Kennedy	Mgh
20	Instrumentation devices and system	Rangan	Mgh
21	Electrical engineering laboratory practice	Tiwari Gairola	
22	Foudation of electronics	Chattopadhaya	Newage
23	Foudation of electronics	Chattopadhaya	Newage
24	Power Hvcmos devices compact modelling	Grabinski	Sv
25	Taub principles and comunication system	Taub	Newage
26	Optical Fibre Communication	Senior	Pearson
27	Analysis and design analog integrated circuit	Gray	JW
28	Analog to digital conversion	Pelgram	Sv
29	Advanced computing application database and network	Begum	Narosa
30	Fundamental of microelectronics	Razavi	JW
31	Digital signal processing	Stein	JW
32	Industrial instrumentation	Krishnaswamy	Newage
33	Micro and smart devices and system	Vinoy	Sv

34	Strength of materials	Basavarajalah	CBS
35	Fundamental of reinforced cement concrete design	Gahlot	CBS
36	Construction planning and technology	Gupta	CBS
37	Modern prestressed concrete	Ubbay	CBS
38	Laboratory mannual of civil engineering	Moondra	CBS
39	Strength of materials	Stephen	CBS
40	A Dictionary of civil engineering	Ghose	CBS
41	Design of concrete mixes	Raju	CBS
42	Concrete mannual	U S Dept	CBS
43	Estimating of civil engineering	Varchey	CBS
44	Interior design decoration	Setharam	CBS
45	Design of steel structure		CBS
46	Statistical Method for economics	Vyas	NEB
47	Econometrics	Vyas	NEB
48	Unserstanding indian economy	Bhinchar	NEB
49	Money Banking and Financial market	Devi	NEB
50	Corporate finance for business	Marney	OUP
51	Rural women and the role of micro finance	Rao	Swastik
52	Personality development	Hurlock	Mgh
53	Financial Institutio and market	Kohn	OUP
54	Managerial economics	Thomas	Mgh
55	Finance for executives	Hawawini	Thompson
56	Constitutional Government and democracy in India	Ashok kumar	NEB
57	Encyclopedia of microfluidics and nanofluidics	Dongqing Li	Sv
58	Operation Management	Chase	Mgh
59	Cumulative damage of welded joimts	Gurney	Crc
60	Human factors in engineering and design	Sanders	Mgh
61	Heatpipes Theory design and application	Reay	BH
62	Engineering design reliability application for the aerospace automative and ship industries	Efstratios	Crc
63	Rapid prototping principle and application	Chua	Wsc
64	Practical design of flight control system for launch vehicle and missiles	Kadam	Allies
65	Textbook of engineering chemistry with lab experiments	Gadag	Meditech
66	Nuclear physics by Rudnitskaya		Meditech
67	Introductory solid state physics	Schmool	Meditech
68	Textbook of quantum mechanics	Singh	Campus
69	Elements of Newtonian mechanics	Knudsen	Sv

70	Atomic spectra and radiation transition	Sobelman	Sv
71	Computational methods for physics	Lohar	Meditech
72	Higher Mathematics problem and exercise	Danko	Meditech
73	Principles of linear algebra	Archbold	Meditech
74	Beginning Algebra	Miller	Mgh
75	Advanced engineering mathematics	Kreyszig	JW
76	Handbook of linear partial differential equation for engineer	Polyanin	CH
77	Textbook of mathematics abstract algebra	Paulsen	Crc
78	Digital signal processing	Stein	JW
79	Facts controller in power transmission and distribution	Padiyar	Newage
80	Applied signal processing	Hamdy	Crc
81	Interview in Civil Engg	Manoj Kumar	Khanna Publisher
82	Civil Engg (Conventional & Objective Type)	R.S. Khurmi & J.K.Gupta	S.Chand
83	Objectives In Civil Engg	V.S.Murthy & R.Sood	S.K..Kataria & Sons
84	Engineering Mechanics	S.S. Bhabikatti	I.K.International Publishing House Pvt. Ltd.
85	A Text Book of Engineering Mechanics	R.S. Khurmi & N.Khurmi	S.Chand
86	Building Materials	S.K. Duggal	New Age International
87	Building Construction	S.C. Rangawala	Charotar Publication
88	Building Construction	Sushil Kumar	Standard Publication
89	Surveying & Levelling	N.N.Basak	Mcgraw Hill Education New Delhi
90	Text Book of Surveying	C.L.Kochar	Dhanpat Rai Publication New Delhi
91	Strength of Materials	Dr. R.K. Bansal	Laxmi Publication (P) Ltd.
92	Strength of Materials	M.Chakraborty	S.K..Kataria & Sons
93	Building Drawing	Shah. M.G. Kale, C.M.Patki	Mcgraw Hill Publishing Co. Ltd. New Delhi
94	Engineering Hydrology	Subramanayan	Mcgraw Hill
95	Irrigation Engineering	S.R.Sahasrabudhe	S.K..Kataria & Sons
96	Laboratory Manual on testing of Engg Materials	Hamant Sood	New Age International(P)Ltd
97	Solid Waste Management	K. Sasikumar & Sanoop Gopi Krishna	PHI Learning Pvt.Ltd. Delhi
98	Solid Waste Management	H.S.Bhatia	Misha Books
99	Solid Waste Management	Iqbal H.Khan & Naved Ahsan	CBS Publishers & Distributors Pvt.Ltd

100	Fluid Mechanics & Hydraulic Machines	R.K.Bansal	Concrete Technology
101	Concrete Technology	M.S.Shetty	S.Chand
102	Construction Planning & Management	P.S.Gahlot & B.M.Dhir	New Age International(P)Ltd
103	Disaster Management	S.C.Sharma	Khanna Publisher
104	Soil Mechanics & Foundation Engineering	K.R.Arora	Standard Publishers
105	Basics Applied Soil Mechanics	Gopal Ranjan & A.S.R. Rao	New Age International(P)Ltd
106	Reinforced Concrete Design	Unnikrishna Pillai & Devdas Menon	Mcgraw Hill
107	Design of Steel Structures(IS800-2007)	S.Ramamrutham	Dhanpat Rai Publishing Company
108	Design of Steel Structures(IS800-2007)	S.S.Bhabvikatti	I.K.International Publishing House Pvt. Ltd.
109	Concrete Technology	Dr. Aminul Islam Laskar	Concrete Technology
110	R.C.C Design & Drawing	Neelam Sharma	S.K..Kataria & Sons
111	Highway Engineering	S.K.Khanna, C.E.G.Justo & A.Veeraragavan	Nem Chand & Sons
112	A Text Book of Railway Engineering	S.C Saxena & S.P.Arora	Dhanpat Rai Publications
113	Tunnel Engineering	S.C Saxena	Dhanpat Rai Publications
114	Installation ,Servicing and maintenance	Er. S.N. Bhattacharya	S. Chand
115	A textbook of Automobile Engineering	S.K. Gupta	S. Chand
116	Mechanical Estimation and Costing	T.R. Banga & S.C Sharma	Khanna Publishers
117	Machine Drawing	N.D Bhatt & V.M. Panchal	Charotar
118	Steam Tables With Mollier Diagram		GK Publication
119	Thermodynamics-I	B. S. Ubhi	Katson Books
120	Engineering Drawing	N. D. Bhatt	Charotar Publishing House Pvt. Ltd.
121	A Text Book of Engineering Drawing	R. B. Gupta	Satya Prakshan
122	Machine Drawing	N. D. Bhatt	Charotar Publishing House Pvt. Ltd.
123	Manufacturing Science	Amitabha Ghosh, Asok Kumar Mallik	East-West Press Private Limited
124	A Textbook of Thermal Engineering	R.S. Khurmi, J.K. Gupta	S. Chand
125	Fluid Mechanics (Hydraulics)	A. K. Upadhyay	Katson Books
126	Strength of Materials (Mechanics of Solids)	Er. R. K. Rajput	Katson Books
127	A Textbook of Machine Design	R. S. Khurmi, J. K. Gupta	S. Chand
128	Nuclear Power: Development in India over the last seven Decades True Story and History	Ramaswami Ranganathan	Notion Press

129	Industrial Management & Entrepreneurship Development	Dr. Mukesh Goyal & Dr Ekta Gupta	Notion Press
130	Accountancy (Financial Accounting) Part-1 & Part-2 Textbook for Class XI		NCERT
131	Digital Electronics and Logic Design	Dr. Sanjay Sharma	S.K Kataria & Sons
132	Principle of Communication	Dr. Sanjay Sharma	S.K Kataria & Sons
133	Communication System-I	A.K. Gautam	S.K Kataria & Sons
134	Communication System-II	A.K. Gautam	S.K Kataria & Sons
135	Wireless Communication & Networks	William Stallings	Pearson India
136	Control System Engineering	I.J. Nagrath & M. Gopal	New Age International
137	Control System	B.s. Manke	Khanna Publisher
138	Modern Control System	Katsuhiko Ogata	Prentice Hall
139	Automatic Control System	B.C. Kuo	Wiley India
140	Electronic Communication System	George Kennedy & Berhard	Tata Mc. Graw-Hill
141	Electronics and Communication Engineering (Objective Type)	R.K. Rajput	Laxhmi Publications
142	Instrumentation Devices And Systems	C.S. Rangan , G.R. Sarma & V.S.V. Mani	Tata Mc. Graw-Hill
143	Electrical Engg Laboratory Practice	P.Tiwari & S Gairola	P.Tiwari & S Gairola
144	Ethics & Politics of the India Constitution	Rajeev Bhargava	Oxford University Press
145	The Constitution of India	B.L.Fadia	Sahitya Bhawan
146	Introduction to the Constitution of india	D.D.Basu	Lexis Nexix
147	The India Polity	M.Laxmikant	McGraw Hill Publications

As per enclosed book required.

Note: The vendor shall quote against each book specified in the detailed requirement list and clearly mention the publisher's price, discount offered, GST and final net price.

ANNEXURE-II

APPLICATION FORM FOR REGISTRATION/EMPANELMENT AS BOOK SUPPLIER.

1. Name of the Firm/Organization:

2. Complete Postal Address:

3. Contact Number:

4. E-mail Address:

5. Website, if any:

6. Type of Organization: Proprietorship / Partnership / Company / Other.

7. Name of Authorised Person:

8. Year of Establishment of Firm:

9. Registration Number and Date:

10. GST Registration No:

11. PAN No.:

12. Trade Licence/Registration Details:

13. Details of Experience in Book Supply:

14. Details of Previous Institutional Clients:

Sl. No.	Name of Institution	Nature of Supply	Year

15. Annual Turnover:

Sl. No.	Financial Year	Amount
	FY ____ :	₹ ____
	FY ____ :	₹ ____
	FY ____ :	₹ ____

16. Bank Details:

Bank Name:	
Branch:	
Account No.:	
IFSC Code:	

DECLARATION: I/We, the authorised representative of M/s _____, hereby declare that the information furnished above is true and correct to the best of my/our knowledge and belief.

I/We have carefully read and understood all the terms and conditions of the EOI/Tender and agree to abide by them.

I/We further declare that the firm has not been blacklisted or debarred by any Government Department, Government Institution, PSU, University or other competent authority.

Place: _____; Date: _____.

Signature of Authorized Signatory:

Name:

Designation:

Firm/Company Seal.